

IHS
Direct Deposit and Drag Rate Information

At IHS we try to look out for our employees "best interest as well as our clients" needs. With that being said, it is mandatory that you show up for work. If you do not report to work you must contact your supervisor on your job site and contact IHS. Failure to do so will be considered a no call no show and subject to the drag rate. Walking off the job during the day will also subject you to the drag rate which is 7.25hr for all accrued time.

Please be considerate of the people you are working with and show common courtesy and this will never affect you. Thank you for understanding.

IHS call in number: 256-325-1736
Emergency after hours: 256-345-7288

Signature: _____

Date: _____

Direct Deposit

Name: _____

Bank Name: _____

Account Number: _____

Bank Routing Number: _____

I understand this authority is to remain in full force and effect until IHS has received written notification from me of its termination in such time and in such manners as to afford the depositor a reasonable opportunity to act on it. I maintain the right to stop payment of the credit entry by written notification delivered to IHS ten (10) business days or more before this payment is scheduled to be made.

Signature: _____

Date: _____