

IHS

Application for Employment

APPLICANT INFORMATION

Date: _____

Last Name: _____ First Name: _____

Present Address: _____

City/State/Zip: _____

Phone Number: _____ Email Address: _____

Are you a citizen of the United States? Yes__ No__ Social Security No: _____

If no, are you authorized to work in the US? Yes__ No__ Have you ever been convicted of a felony? Yes__ No__

Did you graduate high school or have a GED? Yes__ No__

EMPLOYMENT HISTORY

Former Employees: List below your last 3 employees, starting with the last one first.

From: _____ To: _____

Company Name: _____ Starting Salary: _____ Ending Salary: _____

From: _____ To: _____

Company Name: _____ Starting salary: _____ Ending salary: _____

From: _____ To: _____

Company Name: _____ Starting salary _____ Ending salary: _____

Human Resources

Circle all that applies to you

1st - 2nd - 3rd shift Forklift Driver Material Handler Shipping/Receiving Lift up to 50lbs

Will work overtime Will work in: Athens Decatur Madison Huntsville Min. Salary Wage _____

Skilled Trades for Commercial Construction

Circle all that applies to you – check if you are a journeyman

Electrician__ HVAC__ Pipewelder__ Sheet Metal Mechanic__ Pipefitter__ Plumber__

General Construction Helpers: General Labor Fire Watch Other

Please explain other: _____

AUTHORIZATION

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed. I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired; my employment will be "at will" and can be terminated at any time.

I understand that, as condition of my employment, I will be subject to drug and alcohol testing. If employed I also understand that I will be subject to a drug test at any time deemed appropriate by IHS and as permitted by law. Refusal to comply with a drug test will be cause for termination.

I understand that any employment is conditioned on a background check. I authorize IHS to examine any and all criminal records and arrests on file in any jurisdiction. I also authorize IHS to examine motor vehicle reports. In doing so, I understand that I am waiving my right of confidentiality concerning these said reports. IHS will have the right to supply this information to all IHS clients.

I understand that filling out this form does not indicate there is a position open and does not obligate IHS to hire me. If hired, I agree to abide by all IHS rules, policies, and procedures. IHS retains the right to revise its policies or procedures, in whole or in part, at any time.

Date: _____ Signature: _____