



IHS Human Resources

Integrity, Honesty, and Strength
for all your Human Resource needs

190 Lime Quarry Rd, Ste 105
Madison, Al 35758
Phone: 256.345.7288

Jobsite Injuries

I, _____, understand fully that if I get hurt on the job, my responsibilities as an employee are as follows:

I must report any injury, no matter how slight I think it is, to my supervisor, if I cannot find my supervisor, I will contact another supervisor within the company. **I must also contact IHS Human Resources, LLC (IHS). Failure to do so will result in disciplinary action up to and including termination.**

If injured on the job, I the employee must complete a FIRST REPORT OF INJURY with the supervisor and submit to drug testing. The employee is responsible for faxing a copy to (IHS) within 24hrs. Failure to do so may cause your Workman's Compensation benefits to be jeopardized. I understand treatment should be sought at a Minor Emergency Clinic, if possible. If I go to any private doctor who is not approved, the Company will not be held responsible for the bill.

I will do all that is in my power to avoid injury but if I am injured on the job, I will report to the supervisor & (IHS) the same day informing them of any work restrictions that are placed on me by the doctor and that I cannot return to work without a release from the doctor. Failure to cooperate in this will result in disciplinary action up to and including termination. All IHS Human Resources employees are subject to random drug screens.

Signature: _____

Date: _____

Workman's Compensation Fraud Statement

IHS Human Resources, LLC (IHS) along with State Insurance offices will investigate any fraudulent Workman's Compensation claims and pursue criminal and/or civil penalties against all parties, including the participating employee. Workman's Compensation fraud is illegal. Being found guilty can include penalties of jail time and monetary fines. I realize this form of fraud is a serious crime.

Signature: _____

Date: _____